

**VILLAGE OF FRANKLIN
VILLAGE COUNCIL SPECIAL MEETING
TUESDAY, APRIL 7, 2015, 7 PM
FRANKLIN VILLAGE HALL – BROUGHTON HOUSE
32325 FRANKLIN ROAD, FRANKLIN, MICHIGAN 48025**

BUDGET WORKSHOP

I. CALL TO ORDER

The meeting was called to order by President Pro Tem, Pam Hansen, at 7:03 PM at the Franklin Village Hall, Franklin, Michigan.

II. ROLL CALL

Present: Fred Gallasch, Brian Gordon, Pam Hansen, Judy Moenck, Tom Morrow, Mike Seltzer, Jim Kochensparger (arrived at 7:23PM)

Also Present: Jim Creech, Village Administrator
Eileen Pulker, Village Clerk
Lance Vainik, Treasurer

III. ADOPTION OF AGENDA

Motion by Moenck, seconded by Seltzer to adopt the agenda, as presented.

Motion was approved unanimously.

IV. BUDGET REVIEW, FY2015-2016

Referring to the newest packet (4/7/15) provided to the Council Members, Creech began the discussion by introducing the new format for the Village Budget itself with detailed narratives on Appropriations Act. He also showed a slide of last year's Notice of a Public Hearing sent to the local papers and a slide showing a MML (Michigan Municipal League) version of the Notice which he proposed to be posted in the local newspapers this year.

Creech highlighted and further explained, and the Council discussed the following items:

General Fund (#101) Revenues: Property Tax Administration fee, Community Development Block Grant, State Revenue Sharing, Liquor License fees, Cablecast Board Grant, Cable TV franchise fees, Metro Act, Grass Cut Reimbursements, Administrative Charges Act 51, Admin. Charges from Building, (Kochensparger arrived at 7:23PM), Transfer out to Cable TV Board, Transfer to Waste Water Fund, and Transfer out to Police Budget.

General Fund Expenditures: Contractual Services, Legal and related services, Public Information, Misc. Council Expenses, Administrative Salaries, Life & Disability Insurance, Retirement Contributions, Administrator Contract Services, Computer Software and Supplies (Creech to analyze and cost out BS&A software and explore its benefits and Vainik to explore justification to spend the funds), Dues and Subscriptions, Accounting Services, Bookkeeping Contracted Services (Creech to aggregate the accounting and bookkeeping accounts and the computer software and supplies accounts), Clerical Contracted Services, Telephone/Email hosting, Broughton House Contract Services, Broughton House utilities, Broughton Repair/maintenance/supplies, Master Plan, Community Parking Lot Expense, Website expenses,

Broughton House Improvements (Creech updated the MHRP Grant process for the possible Broughton House renovation project).

Morrow to work with Creech to create a 1-page summary of the General Fund.

Police Department (#207) Revenues: Council had a general discussion.

Morrow requested a monthly report citing adopted budget vs. actual.

Police Department Expenditures: Central Dispatch, Retiree Healthcare Fund/Actuarial.

Building Department Fund (#249) Revenues:

Building Department Fund Expenditures: Computer Software & Supplies, Tree Consultant Fee.

Major Street Fund (#202) Revenues:

Major Street Fund Expenditures:

Garbage & Rubbish Fund (#226) Expenditures: Hazardous Waste Disposal

General Debt Service Fund (#301) Revenues:

General Debt Service Fund Expenditures:

Pressure Sewer Fund (#401) Revenues:

Pressure Sewer Fund Expenditures:

Council discussed ramifications of possible partial dispensing of fund balance. Morrow opined that the use of the fund balance to pay for debt service would benefit current villagers more so than maintaining the fund balance for future use.

Waste Water Management (#542) Revenues: Transfers in from General Fund

Waste Water Management Expenditures:

Fire Fund (#206) Revenues:

Fire Fund Expenditures:

V. PUBLIC COMMENTS

None

VI. ADJOURNMENT

There being no further business, the meeting adjourned at 9:10 P.M.

Respectfully submitted,

Gail Beke, Recording Secretary

Eileen H. Pulker, Clerk

James Kochensparger, President