

**PROCEEDINGS OF VILLAGE OF FRANKLIN
VILLAGE COUNCIL REGULAR MEETING
MONDAY, MARCH 12, 2007, 8:00 PM
FRANKLIN VILLAGE HALL – BROUGHTON HOUSE
32325 FRANKLIN ROAD, FRANKLIN, MICHIGAN 48025**

I. CALL TO ORDER

The meeting was called to order by President Jahnke at 8:01 p.m. at the Franklin Village Hall, Franklin, Michigan.

II. ROLL CALL

Present: Mark Jahnke, Fred Gallasch, Alan Harnisch, Bill Lamott, Randy McElroy, Dominick Schiano, Brian Coyer (arrived 8:04 p.m.)

Also Present: Jon Stoppels, Administrator
Eileen Pulker, Clerk
Patrick Browne, Police Chief
Tony Averbuch, Fire Chief
Thomas Morrow, Treasurer
John Staran, Hafeli Staran Hallahan Christ & Dudek, P.C. Village Attorney

III. ADOPTION OF AGENDA

Jahnke noted that item IX.B. Franklin Community Church Rummage Sale, had incorrect dates listed for the sale, they should read May 18 & 19, 2007, in lieu of the April dates listed.

Jahnke also stated that item IX.A. Franklin Commons was to be deleted from the Agenda.

Jahnke noted that there would be a DPW report under Village Officers and Agents item.

Motion by McElroy supported by Schiano to approve the agenda as amended, changing item IX.B. to read May 18 & 19, 2007 for the Franklin Community Church Rummage Sale, and deleting item IX.A. Franklin Commons.

Ayes: Gallasch, Harnisch, Lamott, McElroy, Schiano, Jahnke

Nays: None

Absent: Coyer

Motion carried.

IV. MINUTES

A. Regular Meeting of February 12, 2007

Motion by Gallasch supported by Lamott to approved the minutes for the Regular Village Council meeting of February 12, 2007 as presented.

Ayes: Gallasch, Harnisch, Lamott, McElroy, Schiano, Jahnke

Nays: None

Absent: Coyer

Motion carried.

Brian Coyer arrived at 8:04 p.m.

V. REPORTS OF VILLAGE OFFICERS AND AGENTS

Police Chief Patrick Browne referred the Council to his submitted written report and reported on a few incidences in the Village since the last Council meeting: on February 15, 2007 there were

six accidents within a 2 ½ hour period right at 13 Mile Road and Telegraph with no serious injuries, and one other accident on 13 Mile at Inkster during which a tree was struck, a violation for a dog on Cheviot Hills, a traffic dispute on Franklin Road, and a violation involving speeding on a suspended license. Browne stated that Det Sgt Castro has completed the third month of five months in the Northwestern University staff command training program he is in. Hirschfeld and VanLacken had now completed the joint training at Farmington, and really appreciated the type of training received, and further joint training opportunities were being explored.

Stoppels, responding to a question advised that salt on a road way such as Telegraph, with wet roads and no snow cover, was not always as effective and that black ice situations had developed that particular day, on other roadways too.

Lamott stated that April would mark the one year anniversary of Chief Browne's employment in the Village and added that morale was high and that the personnel committee would like to review objectives and performance.

Chief Averbuch referred the Council to his submitted written report, and commented on recent events, noting that changing batteries in smoke detectors when clocks are changed for Daylight Savings is a good reminder to keep the units working well, and to watch out for smoking cooking pans, and be certain to provide much ventilation.

Treasurer Morrow referred the Council to his written report, reporting that the bills list before them for approval tonight in the amount of \$229,474.57 which includes debt bond payments of the police station, the Evergreen Farmington drain project, other sewer projects, and the road and drain debt. Morrow stated that the Village has sufficient funds to meet its current and anticipated obligations and the interest on the Village's funds remain between 4.84% and 4.91%. Morrow continued, reporting that the Municipal Employees Retirement System (MERS) payment for the Retiree Health Care Funding Vehicle is awaiting MERS' approval having been reviewed, and subsequently signed after the approval was provided at the previous Council meeting. Morrow added that when proper documentation is received from MERS, the payments will be made over the remaining months this year, and upon the beginning of the new fiscal year, the payments will be split equally over the ensuing 12 months.

Jim Kochensparger of Greenscapes provided a Department of Public Works (DPW) report, remarking on the ice storm clean up, discussing equipment, and salting techniques including the use of a new salt spreading device.

VI. SUBMISSION OF CURRENT BILLS

General Administration	\$	10,350.09
Building	\$	10,813.20
Insurance	\$	23,796.35
Legal	\$	5,638.50
Police	\$	9,848.69
Pressure Sewer	\$	46,924.12
General Debt Service	\$	87,852.50
Major Roads	\$	4,380.12
Local Roads	\$	4,395.00
Rubbish	\$	14,828.40
Waste Water	\$	<u>797.70</u>
Totals	\$	229,474.57

Motion by McElroy supported by Harnisch to approve the bills list as presented.

Ayes: Coyer, Gallasch, Harnisch, Lamott, McElroy, Schiano, Jahnke

Nays: None

Motion carried.

VII. PUBLIC REQUESTS AND COMMENTS

Kathi Russell reported on the Franklin Merchants Association meeting, and thanked the Council members, Planning Commissioners and Historic District Commissioners who attended the joint meeting on February 13, 2007. Russell also reported on proposed lighting changes in the Downtown area (to encourage business owners to keep lights lit in the early evening hours), parking lots, signs, and special events planned. Russell stated that the renovation at the old Apple Tree Room building is nearing completion with two new businesses opening around May 1, 2007. Russell stated that the Merchant's Association never has and never will request funding for their projects.

Marcia Gershenson, Oakland County Commissioner, District 17 reported that it had been a busy month for the Commissioners, attending many state wide and national conferences to ascertain what other counties and states are doing to help their citizens. Gershenson further reported that the discount dental program is moving forward, selecting a vendor, and that it should be in place and running in the next month or two to help county residents who are without dental insurance. Catalpa Park, located at Catalpa and Greenfield Roads and Southfield, which has been proposed to become a County Park; a deal has been proposed, after many months, to allow the County to have space in the Southfield Public Library to house the county's physically and visually impaired library in return for taking over the park as a County Park. Gershenson stated that several programs were to be offered, as follows:

- 1) Quick Books seminar on March 29 & June 28, 2007
- 2) Seminar on How to start a website on June 7, 2007
- 3) Small Business workshop on April 5 & July 18, 2007

Gershenson reported that the Michigan Department of Human Services will be implementing a dedicated, new toll free number to report possible incidences of suspected abuse and neglect of children and adults.

VIII. SPECIAL REPORTS

A. President's Report, Mark Jahnke, Village President

1. Master Plan Funding

Jahnke stated that, again, a reminder, as the Village begins the budget planning for the new fiscal year to begin July 1, 2007 through June 30, 2008, to keep in mind funding for the implantation, noting that money spent in the actual development of the revisions of the Master Plan with consultants McKenna & Associates, can now be directed to fund the implantation items.

2. Main Street Oakland County Program – Status Report

Stoppels had provided a memo and explained that he and Jahnke had met with Bob Donahue and his assistant, both from Oakland County Main Street program, and had toured the downtown and had sought opinions from him, relying upon his fresh eyes to provide new opinions for what he considered to be a good core downtown. Stoppels announced that Jill Baum who is the downtown development authority director for Highland Twp who is the mentor community for Franklin in the Main Street program, will be visiting the Village later that same week and invited Council member to join him

should they wish to. Stoppels stated that he would also be visiting Highland Twp and asked if any council members who wished to accompany him would please let him know. Stoppels also reported that a "Town Hall Meeting" would be held soon to receive input from business owners and residents and to discuss challenges and ideas for downtown, and then committees would be set up.

Jahnke added that during that meeting with Bob Donahue, both Chef Carl Hakim and Bill Finnicum had been included in discussions and that Julie Courtney is the Oakland County Main Street person who will be assisting the Village. Jahnke stated that the four stakeholder committees should be obtained so that it can be provided to the Merchant's Association so that that can be folded in with their objectives. Jahnke stated that the meeting date at the Church would be key and recommended that that date be chosen the near future.

Lamott stated that it was time to form committees using Planning Commission, Historic Commission and the Council to begin to coordinate the efforts, and that the Council should play a leadership role. Stoppels noted that the "Town Hall meeting" will provide those participants who will workshop and develop into the task force necessary. Discussion ensued regarding the urgency to begin and it was commented that the Village already has a good downtown, but would like to see improvement. Several Council members offered to work on an oversight committee including Schiano, Gallasch, and McElroy with Lamott.

Jahnke stated that the Main Street program already has four committees to set up and that information should be obtained from Oakland County before any committees are formed and that their direction is important to the success of the program. Recommendation and implementation schedules were discussed and Jahnke remarked that implementation would begin when the Village decided to join the Main Street Program, maybe in June 2008 that would then be implemented in September 2008. Schiano noted that he did not want to study this for a year, he would like to be helpful and begin to do something.

3. Franklin River Clean up

Jahnke reported that the County Drain Commission contractor cleaned up the area south of 14 Mile Road, and the four culverts outside of the Village's jurisdiction, still need to be cleaned out and are filled with silt probably from the erosion project performed earlier.

4. Master Plan Joint Meeting – Village Council and Planning Commission

Jahnke stated that the joint meeting had gone well and was productive and will help the staff set priorities. Gallasch thought the meeting went well with good interaction, and thought that the ideas merged well with the issues discussed by the merchants, which would illustrate the need to form committees to include all of the parties and their interests.

Lamott noted that there had been 13 number one priorities and that the top five issues need to be chosen and asked that a new combined meeting be scheduled. Clerk Pulker was directed to seek dates for the next combined meeting as soon as possible.

B. Council Report

1. Wireless Committee, Wireless Oakland – Brian Coyer, Trustee

Coyer reported that the Wireless Committee had met and had reviewed the documents provided by Oakland County for Wireless Oakland and had raised several questions regarding: content of the contracts; what are public assets; to what extent is the exclusive

or non exclusive use of the right of way being implied in the agreement; what is the quid pro quo for the Village. Coyer stated that at the meeting held the previous Thursday, representatives from Great Lake Internet had been present to provide information on emerging technology and the possibility of internet service in the Village. Discussion ensued regarding changes in law, and Coyer stated that pilot community contracts were being reviewed and compared to what the Village had received.

2. Parliament Issue Report – Brian Coyer, Trustee

Coyer stated that a recent article in the MML magazine had discussed e-mails: their retention, use, and miss-use and asked that the personnel committee or other members of council to use Staran for a review of the Council Procedures and Record Retention policy.

#2007 – 08 Motion by Coyer supported by McElroy to review with Staran’s assistance the Village Council Procedures and Record Retention Policy, particularly use of emails to be reported back to the Council in May 2007.

Ayes: Coyer, Gallasch, Harnisch, Lamott, McElroy, Schiano, Jahnke

Nays: None

Motion carried.

3. Village Merchants Association, Task Force – Bill Lamott, Trustee

Lamott reported that the meeting held in February had resulted in six priorities, concerns. Discussion ensued regarding creation of Task Force, and Stoppels was mentioned as ex officio of the oversight group. Budget priorities and ability to direct staff was discussed.

4. Oakland County Green Infrastructure Program – Bill Lamott, Trustee

Lamott reported that 5 Villagers were attending the workshop to be held on April 17, 2007: Pam Hansen, Planning Commissioner; Trustees Gallasch, McElroy and Lamott; and Pulker.

C. Administrator Report

1. Status of following agreements:

a. Fire Department Dispatch

Staran commented that work continued with the County, and Bingham Farms was working with the Fire Department also to resolve the differences with the County. Gershenson offered to help in any way that she can.

b. DPW Agreement

Stoppels reported that Green Scapes has the contract, and is currently reviewing it.

2. Intern Report – Report of Village Downtown

Megan Stoppels, Village Intern from Eastern Michigan University, provided a presentation, during which she outlined what she had determined were the needs of the downtown business area of the Village, a copy of which is available in the Clerk’s office. Ms. Stoppels thanked the Council for their support and the opportunity to learn.

3. Status of response to 6/30/06 Audit Management Letter

Stoppels stated that while there was catch up work to be performed, progress was being made and he introduced Andrea Paulsen the new Finance Clerk.

4. Outstanding, Long Term Building Projects

Stoppels reported that work continues on tracking those projects still in process and that letters are being mailed to the contractors and homeowners involved.

IX. New Business

B. Consider Request of the Franklin Community Church for sign placements for the Rummage Sale to be held on May 18 & 19, 2007.

#2007-09 Motion by Schiano supported by McElroy to approve the request to post signs throughout the Village for the Franklin Community Church Rummage Sale to be held on May 18 & 19, 2007.

Ayes: Coyer, Gallasch, Harnisch, Lamott, McElroy, Schiano, Jahnke

Nays: None

Motion carried.

C. Consider request of the Franklin Community Church Pre School for sign placements for the "Mom to Mom" sale to be held on Saturday March 24, 2007.

#2007-10 Motion by Coyer supported by McElroy to approve the request to post signs throughout the Village for the Franklin Community Church Pre-School "Mom to Mom" Sale to be held on Saturday March 24, 2007.

Ayes: Coyer, Gallasch, Harnisch, Lamott, McElroy, Schiano, Jahnke

Nays: None

Motion carried.

D. Consider Budget Amendments, FY2006-2007

Motion by Gallasch supported by McElroy to approve the Budget Amendments FY2006-2007, as presented.

Discussion ensued regarding the Building Department Fund, and the source of administrative costs, stating that General Fund not the Building Fund should be the source of those costs and that further review of the proposed amendments was to be scheduled for the Finance Committee.

The motion was withdrawn.

E. Consider Employment Agreement between the Village and Andrea Paulsen for Bookkeeping Services.

#2007-11 Motion by Harnisch supported by Schiano to authorize President Jahnke to execute the agreement for employment between the Village and Andrea Paulsen for Bookkeeping services, following a review and recommendation of Village Attorney John Staran.

Ayes: Coyer, Gallasch, Harnisch, Lamott, McElroy, Schiano, Jahnke

Nays: None

Motion carried.

F. Consider Rouge Watershed Grant Application.

The Grant Application was discussed, and the possible uses of the Landscaping work on Village owned property at the Dorchester site, and that the grant may be used to help with Waste Water

fund expenses, the permits and engineering work required each year. The Landscape/Tree Committee will meet and discuss the possible uses of the grant funds.

X. Proclamations/Resolutions/ Ordinances

- A. Consider Ordinance to Amend Sections 1042.03, 1042.04, and 1042.11 of Chapter 1042, Sewer Use and User Charges, of Part Ten, Title Four of the Codified Ordinances of the Village of Franklin, Oakland County, Michigan, to incorporate therein Amendments to the Code of Federal Regulations Regarding the Discharge of Wastewater into Wastewater Collection and Treatment Systems which are Binding Procedures for Compliance with the Aforementioned Federal Amendments and for Sewerage Department's Industrial Pretreatment Program, and Repeals, Conflicting Ordinances (Second Reading).

#2007-12 Motion by McElroy supported by Coyer to approve the Ordinance to Amend Sections 1042.03, 1042.04, and 1042.11 of Chapter 1042, Sewer Use and User Charges, of Part Ten, Title Four of the Codified Ordinances of the Village of Franklin, Oakland County, Michigan, to incorporate therein Amendments to the Code of Federal Regulations Regarding the Discharge of Wastewater into Wastewater Collection and Treatment Systems which are Binding Procedures for Compliance with the Aforementioned Federal Amendments and for Sewerage Department's Industrial Pretreatment Program, and Repeals, Conflicting Ordinances in the second reading.

Ayes: Coyer, Gallasch, Harnisch, Lamott, McElroy, Schiano, Jahnke

Nays: None

Motion carried.

XI. Adjournment

Motion by Schiano supported by McElroy to adjourn the meeting.

Ayes: Coyer, Gallasch, Harnisch, Lamott, McElroy, Schiano, Jahnke

Nays: None

Motion carried.

There being no further business, the meeting adjourned at 10:45 p.m.

Respectfully submitted,

Eileen H. Pulker, Clerk

Mark W. Jahnke, President