

**PROCEEDINGS OF VILLAGE OF FRANKLIN
VILLAGE COUNCIL REGULAR MEETING
MONDAY, SEPTEMBER 11, 2006, 8:00 P.M.
FRANKLIN VILLAGE HALL - BROUGHTON HOUSE
32325 FRANKLIN ROAD, FRANKLIN, MICHIGAN 48025**

I. Call to Order

The meeting was called to order by President Jahnke at 8:02 p.m. at the Franklin Village Hall, Franklin, Michigan.

II. Roll Call

Present: Mark Jahnke, Randy McElroy, Dominick Schiano, Fred Gallasch, Alan Harnisch, Brian Coyer, Bill Lamott

Also Present: Jon Stoppels, Administrator
Eileen Pulker, Clerk
Patrick Browne, Police Chief
Tony Averbuch, Fire Chief
Tom Morrow, Treasurer
John Staran, Hafeli Staran Hallahan Christ & Dudek, P.C., Village Attorney

Jahnke asked for a brief moment of silence to remember the victims of September 11, 2001.

III. Adoption of Agenda

Lamott requested to add item number VIII C Council Reports to allow a report on the status of the Naturescaping Symposium.

Coyer asked if he could provide an update on the bridge also under Council Reports.

Discussion ensued regarding the item number IX. A. Appointments to Planning Commission and it was determined that it was appropriate for the item to remain on the agenda.

Motion by Harnisch supported by Schiano to amend the agenda to include VIII C . COUNCIL REPORTS to include updates for the Naturescaping Symposium and the 14 Mile Road footbridge.

Ayes: McElroy, Schiano, Gallasch, Harnisch, Coyer, Lamott, Jahnke

Nays: None

Motion carried.

IV. Minutes

A. Regular Meeting of August 14, 2006

Discussion ensued regarding the wording of the motions under IX A Consider Appointments to Village Boards and Commissions regarding the appointment of Bruce Blanton to the Planning Commission, in lieu of "ratify the appointment" that it should read "ratify the appointment of the Village President". Further discussion involved the additional appointments to Planning Commission and how they were represented in the minutes. Gallasch asked to have the comments from Mr. Staran added to the minutes for clarification and Coyer pointed out the following typos with the numbering of items. New Business should be number X and Adjournment should be number XI. Lamott noted that motion IX A was not made by him.

Motion by Coyer supported by McElroy to approve the minutes of the Regular Village Council meeting of August 14, 2006 as presented.

Amendment by Coyer, supported by McElroy to approve the minutes of the Regular Village Council meeting of August 14, 2006 as drafted with the exclusion of item number IX A and with the recommendation that the minutes include a representation of Mr. Staran's comments, and to correct the numbering within the minutes.

Ayes: McElroy, Schiano, Gallasch, Harnisch, Coyer, Lamott, Jahnke

Nays: None

Motion carried.

V. Reports of Village Officers and Agents

Police Chief Patrick Browne referred Council to his written report and provided details of a few items including two instances of larceny that took place on August 29, 2006 in a building along Telegraph Road in Bingham Farms. Browne stated that a purse and wallet were stolen and that they were recovered in two restrooms in the same building. Chief Browne explained that one of the victims had observed a male suspect leaving the building and Officer Hirshfeld and Detective Castro checked on this individual who had been released from prison and was currently out on parole. Castro interviewed him and the information had been sent to the prosecutor's office. Chief Browne then updated the council on the hit and run that occurred back in July by explaining that that case will be going to circuit court. Browne continued by stating that there were wheel hubs being stolen in Bingham Farms back in July and that Detective Castro had followed up on some suspect information. Browne noted that the information had been forwarded to some surrounding areas experiencing similar incidents and they will be following up on. Chief Browne also informed the Council that there was an incident of cameras, a video recorder and a laptop being stolen out of an individual's vehicle and some arrests were made for driving with a suspended license. Browne added that the Round Up had gone well, and opined that the Round Up was a nice community event.

Coyer asked if Franklin is National Management System compliant and Chief Browne explained that they are in the process of becoming certified for that.

Chief Browne reminded everyone that the Emergency Preparedness meeting will be Thursday, September 14, 2006 at 7:00 pm to take place at the Franklin Community Church and will be broadcast later on the Bloomfield 15 cable channel.

Fire Chief Tony Averbuch referred Council to his written report adding that the Fire Department efforts during Round Up went well and that the rest of the month was also going well. Averbuch explained that the fire department is working on the online programs just as the police department to become certified for the National Management System, noting that private citizens could also be certified online. Averbuch stated that as a responder to the 9/11 disaster, he wished to thank everyone for all of their actions today and everyday for preparedness by businesses, individuals, communities and families.

Treasurer Thomas Morrow reviewed the Bills List with the Council and provided detail on bonds that were due. Morrow explained that there are were sewer construction bonds from 1996 and 1999 that were to be paid this month, as provided in the current fiscal year budget. Morrow stated that the Village does have sufficient funds to meet its current and anticipated obligations.

Schiano suggested that the finance committee be scheduled to meet to look at possible request for proposals (RFP) for banking institutions.

VI. Submission of Current Bills

<u>TOTALS:</u>	
General Administration	\$ 105,303.28
Building	21,770.23
Insurance	29,421.95
Legal	2,984.50
Police	5,153.58
Pressure Sewer	186,877.32
General Debt Service	391,491.25
Major Roads	4,753.50
Local Roads	4,753.50
Rubbish	0.00
Trust & Agency	15,583.07
Village Hall & Grounds	2,300.00
Waste Water	0.00
ALL FUNDS	\$770,392.18

Motion by Coyer supported by Gallasch to approve the bills list as presented.

Ayes: McElroy, Schiano, Gallasch, Harnisch, Coyer, Lamott, Jahnke

Nays: None

Motion carried.

VII. Public Requests and Comments

Mark Damman, 26059 Shelly Lynn Court asked if there was any way there could be a mailing promotion in support of the November Birmingham Public School Bond. Staran explained that under the Michigan Campaign Finance Act it is strictly prohibited to expend any public dollars or resources to either advocate a position for or against anything that is on the ballot. Staran added that the Village can provide balanced information but cannot encourage voting yes or no on any given issue.

Coyer suggested that the Council meeting could be used as a means to provide their comments to the council and subsequently out to the community.

Marsha Gershenson, Oakland County Commissioner stated that she had a wonderful time at the 62nd Annual Labor Day Parade and Round Up sponsored by the Franklin Community Association. Gershenson thanked several villagers who were instrumental in the success of the event. Gershenson also announced that the Master Plan is set to be reviewed by the Oakland County Zoning Committee on September 26, 2006 and she will be present for that. Gershenson introduced Bret Rasegan to the Council who will be speaking on Bob Donahue's behalf later in the agenda. Rasegan is the Planning Supervisor for Oakland County Planning and Economic Development.

VIII. Special Reports

**A. Master Plan Update Process, Status Report – Mary Hepler and Pam Hansen,
Planning Commissioners**

Planning Commissioners Mary Hepler and Pam Hansen gave their presentation of the 2007 Master Plan Update (attachment #1). Hansen also requested that the Village Council provide their feedback to Planning Commissioners as soon as possible.

Motion by Coyer supported by Lamott to distribute the Master Plan document to local governments and key stakeholders.

Ayes: McElroy, Schiano, Gallasch, Harnisch, Coyer, Lamott, Jahnke

Nays: None

Motion carried.

B. “Main Street” Oakland, Mentor Program Opportunity – Mary Hepler and Pam Hansen, Planning Commissioners

Commissioner Hepler spoke briefly about the Main Street Oakland County Mentoring Program (attachment #2). Hepler explained that this mentoring program will pair the Village with another community which can help the Village get organized and prepared for what needs to be done in order to become designated a Main Street Oakland County participant. Hepler stated that the Oakland County Planning and Economic Development Department is conducting their conference on September 20, 2006 and would like to announce the first entrant into the Mentoring Program as Franklin Village. In order to do that they need a letter of intent sent to the County by either the Village President or Administrator stating that the Village’s intent to participate in the program and would like to enter the Mentoring Program.

Motion by Schiano supported by Gallasch to approve the letter of intent stating that the Village’s intent to participate in the Oakland County Main Street Mentoring Program.

Bret Rasegan, Planning Group Supervisor at the Oakland County Planning and Economic Development, explained that this program is designed to give communities an opportunity to more fully evaluate the program before going through the entire application process, while providing a mentor community to advise on Downtown revitalization and other issues.

Ayes: McElroy, Schiano, Gallasch, Harnisch, Coyer, Lamott, Jahnke

Nays: None

Motion carried.

C. Council Reports

Lamott updated the Council on the naturescaping efforts by announcing that there will be a Naturescaping Symposium at the Franklin Community Church beginning at 9:00 am and ending at 12:00 pm on Saturday, October 7, 2006.

Coyer stated that the bridge across the Franklin River on Fourteen Mile Road just west of Cressbrook is completed and there is going to be a dedication ceremony at 12:00 pm Sunday, September 17, 2006. Hepler noted with such short notice few could attend, to which Stoppels replied that another dedication could be scheduled and tied in with another function to provide adequate time for notification. Coyer and Lamott added that any additional pathway to be made along Fourteen Mile Road not be paved with asphalt, in as much as there are numerous other materials available for that purpose.

IX. Old Business

A. Consider Appointments to Village Planning Commission

Jahnke noted that the Village Charter and State law both state that the Village President, to be accurate procedurally, be the one to appoint Planning Commissioners and as such he wished to present the names of Pam Hansen and Jim Stevens to reappoint them to three year terms on the Planning Commission.

Motion by McElroy supported by Schiano to ratify the Village President's appointment of Jim Stevens and Pam Hansen to three year terms ending July 2009.

Staran noted that by both State law and the Village Charter, the Planning Commissioners are to serve in their positions until such time as a replacement is appointed; thus there is no lapse. Discussion ensued whether or not it was necessary to appoint these commissioners at this meeting, and whether or not it was appropriate to have done so the previous month.

Ayes: McElroy, Schiano, Gallasch, Harnisch, Coyer, Lamott, Jahnke

Nays: None

Motion carried.

B. Consider Lot Split Application for the Property Located at 30539 Hickory

Jahnke explained that the Planning Commission in making their recommendation to the Council, had linked the approval of the application for the lot split to the completion of the two car or more attached garage in compliance with the Village ordinances.

Staran stated his understanding of the application that a building permit has been applied for and obtained by the applicant and that there is a requirement in the ordinance that in Franklin if you have a single family residence you must also have a garage. Staran stated that the garage is a separate issue than the land division itself which is regulated under state law, and if the Village Council chooses not to include that condition requiring the garage to be built prior to the effectiveness of the lot split, then it simply becomes an enforcement issue. Staran continued saying that if the applicant doesn't follow through and fails to complete the building in accordance with the building permit then he would be in violation of the ordinance and the Village has means to deal with that.

Discussion ensued regarding how to enforce and ensure that the garage does get built soon and also concern about the increased density on Hickory Lane.

Staran noted that the reviews of the building official and the planning consultant both identify that the application meets all the legal requirements for a lot split.

Jeffery Budday, 30539 Hickory Lane, the applicant, addressed the issues that were raised explaining that he was here to request the lot split without a contingency on it. Budday stated that he has a garage construction beginning tomorrow pending the council's approval tonight. Budday also responded to Trustee Lamott's concern about density by showing an illustration of the proposed home that will be going on the lot, pointing out that the spacing from this proposed home is greater than some of the other homes on Hickory Lane. Budday commented on the need to incorporate a site plan approval process in order to speed up the processing of a request such as this one.

Mary Hepler, 30575 Rosemond Drive explained that there were numerous comments opposing this lot split by the area residents. Hepler also pointed out that in order to ready the property for the lot split, the property owner created a non-conformity and none of the Planning Commissioners thought that that should be allowed. Hepler stated that the Commission looked for a creative way to make sure that that the non-conformity be corrected on a timely basis. Hepler asked that the Council put some teeth into the enforcement to ensure that the current property be made compliant as soon as possible. When asked, Hepler replied that the Commission had been advised by both Stoppels and Chris Doozan, the Planning Consultant from McKenna Associates, Inc., that it was possible to link the two ordinances together.

Alan Havis, 30239 Hickory Lane stated that he was the Treasurer of the Hickory Lane Homeowner's Association and pointed out that the Association does have deed restrictions. Havis explained that when the lot split does get approved, there will be additional due process hurdles that will either be met or not be met prior to another house being built on Hickory Lane.

Patty Cueny, 30593 Hickory Lane introduced herself as the President of the Hickory Lane Homeowner's Association and stated that the neighbors do not want a lot split. Cueny explained that they did pass a deed restriction which was recorded June 5, 2006 in Oakland County that states that any property has to have at least 160 feet of frontage. Cueny pointed out that the new lot will not conform to that restriction and when that lot is sold and someone tries to build, there will be an injunction. Cueny concluded by asked on behalf of the Homeowner's Association that the Village Council deny the lot split, to get this house back to conformity, so that they can bring some beauty back to their neighborhood.

Motion by Schiano supported by McElroy to approve this lot split for the property located at 30539 Hickory Lane, subject to a performance guarantee that the garage be completed, in the form sufficient to the village attorney, that the building be brought into conformity, and that the usual bonds and approvals of the building official and that the guarantee runs to the village.

Budday noted that the value of the proposed garage has been determined to be \$28,000 by his lender.

Ayes: McElroy, Schiano, Harnisch, Coyer, Jahnke

Nays: Gallasch, Lamott

Motion carried.

C. Franklin River Cleanup Status – Jon Stoppels, Administrator

Stoppels stated that the County has pledged to make that cleanup however they have not met the deadline to do so. Stoppels noted that to date they have had some dredging done in the river along the new foot bridge, however they still need to remove the sediment from the culvert pipes both at the Cider Mill bridge and the bridge that runs over Fourteen Mile Road. Stoppels stated his hope that the County will complete their work this Fall. Jahnke noted that this construction season would be the appropriate time to complete the work, to which Stoppels responded that he is in contact with the County officials and will continue to pursue the project until completed.

D. Village Administrator Goals for 2006-2007 – Jon Stoppels, Administrator

Stoppels updated the Council on the status of his goals by explaining that after meeting with the personnel committee both Chief Browne and himself have reduced their annual goals to approximately five or six primary and half a dozen secondary goals. Stoppels asked for Council to give a final answer at a future meeting, but assured the Council that both he and Chief Browne had begun to implement their plans, while awaiting further comment from Council.

E. Police Department Goals for 2006-2007 – Patrick Browne, Police Chief

Chief Browne commented on the Police Department Goals and reported on the staffing schedule changes that they would like to make and how that benefits the Village. Browne asked for some feedback from the Council so they can discuss it further or approve at the next meeting.

Chief Browne also stated that there is an officer retiring soon and asked for the Council's permission to begin the search for possible candidates to avoid a gap in service.

Browne then explained that Detective Castro would like to get registered for an Effective Management School that Dearborn Police Department is going to be posting for police staff. The cost of the school is \$3,350. There is the possibility that Michigan Municipal Risk Management Association will offset that cost up to \$1,000.

Motion by Gallasch supported by McElroy to reallocate funds in the current year Budget for a maximum of up to \$3,500 for the tuition of the Effective Management School run by the Dearborn Police Department for Detective Sergeant Bill Castro.

Ayes: McElroy, Schiano, Gallasch, Harnisch, Coyer, Lamott, Jahnke

Nays: None

Motion carried.

X. New Business

A. Consider Addendum to Village Administrator Agreement

Jahnke referred to a memo from Jon Stoppels dated August 28th indicating that he needs to have a medical procedure that is an out patient procedure that will require him to be out of the office for four to eight weeks. Stoppels has offered to work from his home. The proposal that Jahnke put out is as follows. 1. Stoppels would go on sick leave until he notified the Village President and Council that he was ready, willing and able to work from home. 2. While working at home he would be reasonably accessible and available via mobile phone and fax machine. 3. When Stoppels is able to attend council, board and commission meetings he needs to notify the President and Council. 4. After the first week of his recuperation period he will be compensated as follows. 20 hours per week or half time according to his current rate of compensation and then also Stoppels has accumulated approximately 308 hours of sick time which will make him whole in terms of his paycheck. 5. The agreement would continue in effect for eight weeks or until he resumes working at the Village Office on a regular basis. 6. This addendum is just an addendum to the first amended employment agreement and does not change those terms.

McElroy explained that he did not think that Mr. Stoppels needs to take a mandatory one week off and if he needs to it should be pure sick time. McElroy continued stating that if Stoppels can, for example, schedule it where there is a weekend of recuperation involved and he wants to come back a couple days early, that should happen and that possibility

was included in Option B. McElroy also explained that it was thought that a 75/25 split was far more equitable but Stoppels needs to keep a detailed log of all of his activities and the President would reconcile this at the end of the pay period. McElroy stated that it wasn't felt that Stoppels needs to get the approval of either the President or the Council if he's going to show up at monthly meetings and it is agreed that Stoppels will be paid at his standard rate from the time that he arrives to the time that he leaves.

Motion by McElroy, supported by Coyer to adopt Option B of the Village Administrator Supplemental Agreement, that would include a mandatory one week of sick time, with a following period of a 75/25 split while working at home and a specific log of work time would be compiled, appearance at Village meetings would be compensated in actual time spent, all of which would be reviewed and approved by the Village President at the end of each pay period, until such time as Stoppels could return to full time work.

Ayes: McElroy, Schiano, Gallasch, Harnisch, Coyer, Lamott

Nays: Jahnke

Motion carried.

B. Consider Demolition Application for the Property Located at 31305 Woodside Drive

Jahnke noted that the application was complete, and that the Historic District Commission had recommended the demolition as there was no historic significance to the property.

Motion by Gallasch supported by Harnisch to approve the demolition application for 31305 Woodside Drive with the usual bonds and approvals of the Village Building Official.

Chris Morgan, of Morgan Heller Associates, representing owners Stanford & Roz Blanck, was present to answer questions and concerns of the Council.

Ayes: McElroy, Schiano, Gallasch, Harnisch, Coyer, Lamott, Jahnke

Nays: None

Motion carried.

C. Consider Budget Amendment to transfer from General Fund Broughton House Repair Account to Police Department Building Repair Account in the Amount of \$7,500.

Motion by Gallasch supported by Schiano to allow the Administrator to amend the current year budget to move \$7,500 from Broughton House Repair account to the Police Building expense account.

Ayes: McElroy, Schiano, Gallasch, Harnisch, Coyer, Lamott, Jahnke

Nays: None

Motion carried.

D. Consider Municipal Credit and Community Credit Contract for FY2007 between SMART and the Village of Franklin.

Motion by Harnisch supported by Lamott to enter into this Municipal Credit and Community Contract for FY2007 between SMART and the Village of Franklin.

Gallasch stated his disapproval of approving taxing the Village for a particular activity like bus service, and then the County gives it back to the Village, indicating that the Village can only use it for specific things. Gallasch opined that if they do not need the money, they should not take it from the Village, but rather allow the Village to make it's own determination for the expenditure of the funds.

Ayes: McElroy, Schiano, Harnisch, Coyer, Lamott, Jahnke

Nays: Gallasch

Motion carried.

E. Consider Sale of Surplus Vehicles

Stoppels explained that the Village received three good top bids for the three cars that are for sale and this will be a considerable amount of money back into the general fund for purchasing of new vehicles or anything that the Council sees fit.

Motion by Harnisch supported by Schiano to approve the sale of the three surplus Police vehicles.

Ayes: McElroy, Schiano, Gallasch, Harnisch, Coyer, Lamott, Jahnke

Nays: None

Motion carried.

F. Consider Options to Purchase Administrative Vehicle

Stoppels explained that he is proposing to replace the current administrative vehicle by purchasing a new vehicle. Stoppels stated that he is in the process of getting approval from the local bank to get a four year purchase plan with a down payment and he is able to get a \$21,000 vehicle retail price for \$16,860 with fleet incentives, a 100,000 mile warranty bumper to bumper, with \$3,500 down, and approximately \$300 per month. Stoppels pointed out that his proposal is within the guidelines that were adopted for the vehicle use policy.

Motion by Schiano supported by McElroy to authorize the purchase of the 2007 Malibu Max according to the terms outlined by Stoppels.

Ayes: McElroy, Schiano, Gallasch, Harnisch, Coyer, Lamott, Jahnke

Nays: None

Motion carried.

XI. Adjournment

Motion by Schiano supported by McElroy to adjourn the meeting at 11:01 p.m.

Ayes: McElroy, Schiano, Gallasch, Harnisch, Coyer, Lamott, Jahnke

Nays: None

Motion carried.

Respectfully Submitted,

Angie Eby, Recording Secretary

Eileen H. Pulker, Clerk

Mark W. Jahnke, President

Attachment #1

Village of Franklin 2007 Master Plan Update September 11, 2006

A Quick Look Back

- Work began in late 2004
- Update vs. redo
- Many sources of input
 - Village planning goals (1/05)
 - Community meetings(10/05 and 10/06)
 - Business and property owner focus group (2/06)
 - Historic District Commission
 - Zoning Board of Appeals
 - Natural Resources Plan (11/04)
- Substantial Planning Commissioner involvement

Accomplishments Since 1997

- Tree ordinance
- Non-conforming lot ordinance
- Contextual zoning ordinance
- Landscape screening ordinance
- Commercial/parking zoning ordinance
- R1A zoning classification
- Village Center crosswalks
- Franklin Road improvements
- Drain repair
- New police station
- Tree planting program
- Village wide cellular network
- The 1997 Plan in Practice
 - Cressbrook PRDO and 14 Mile Road landscaping & bridge
 - Growing interest in land conservancy
 - Focused enforcement of 25 mph speed limit in town
 - Historic recognition of homes outside the Historic District
 - Active Historical Society with new Museum
 - Ecological gardening at Museum

- SOCWA alliance
- Naturescaping seminars
- Deed Restriction seminars

2007 Master Plan Goals

- Village Character
- Historic Identity
- Natural Resource Preservation
- Balancing Property Owner Rights
- Village Center
- Village Periphery
- Unique Identity
- Regional Development
- Village Business
- Pathways
- Traffic
- Signage

2007 Master Plan Table of Contents

The Master Plan Update has 10 chapters:

- Planning Goals
- Inventory and Analysis
- Village Character and Neighborhoods
- Historic Areas: Appearance and Identity
- Village Center
- Village Center – Commercial
- Community Facilities and Open Space
- Trees and Vegetation Management
- Traffic and Circulation
- Implementation

2007 Master Plan Areas of Emphasis

- Village rural character and historic preservation
- Village Center commercial district revitalization
- Main Street Oakland County Program
- Downtown lighting
- Pathways to the Village Center
- Tree and vegetation management
- Signage
- Implementation clarity

Remaining Steps

- Distribute Plan to neighboring communities, Oakland County and key stakeholder groups for review and comment
- October 3, 2006: Presentation of Plan at community meeting
- January 2007: Public Hearing
- February 2007: Adoption of Plan by Planning Commission
- March 2007: Adoption of Plan by Council

Council Motion Requested

- A motion to distribute the Master Plan document to local governments and key stakeholders

Attachment #2

Main Street Oakland County Mentoring Program

The Main Street Oakland County (MSOC) Program is designed to help communities preserve and, at the same time, revitalize their downtown area. It currently includes twelve communities.

In 2000, the first three communities were brought into the MSOC Program and began receiving downtown revitalization assistance. Over the next five years, nine more communities were admitted to the program. Collectively, these twelve Main Street downtowns have generated \$350 million in private and public investment, 2,200 new jobs and over 300 new businesses.

The Master Plan Update for the Village of Franklin, currently in draft format, recommends participation in the MSOC Program as a means to strengthen our Village Center commercial district. This is a significant commitment that the Village is not yet organized to begin. To prepare the Village to participate productively in the MSOC Program, the Planning Commission is proposing that Franklin enter the newly offered Mentoring Program as the first community to take advantage of this opportunity. MSOC would like to announce our mentorship status at their conference on September 20.

The purpose of the Mentoring Program is to educate local communities about the service offerings and benefits of participating in the MSOC Program. This is accomplished by establishing a mentor relationship with an existing Main Street community, by offering a select set of services to participating communities, and by exposing them to the Main Street philosophy of historic preservation based economic development at the national level.

The MSOC Mentoring Program is designed to increase the number of communities participating in MSOC without compromising the rigorous selection process and standards established by Oakland County and the National Trust's Main Street Center. Up to two communities may be brought into the Mentoring Program each year beginning in October and can participate in the Program for up to two years. At that time they will be well positioned to make an informed decision on whether or not they want to apply for full MSOC status.

Communities that enter the Mentoring Program receive the following technical services and training annually:

- Assignment of a current MSOC community as their mentor community;
- 1 field visit from the mentor community to the participant's downtown;
- 2 field visits from the participant to their mentor's downtown;
- 1 registration scholarship to the National Main Street Conference;
- 2 Seats at Manager Orientation Training;
- 2 Seats at Main Street 101 Training;

- 2 Seats at topical training workshops as scheduled;
- 1 presentation by County staff to local DDA board and/or council;
- 5 consultations by County staff with local staff and officials; and
- Arrangement and facilitation by County staff of 1 community town meeting (this is a large public meeting designed to engage the larger community).

Acceptance into the MSOC Mentoring Program requires only a letter of intent from the chief elected official, DDA chair or city/village manager versus full compliance with the stringent requirements of the MSOC application process. The Planning Commission is requesting your approval and support for participation in the MSOC mentoring program. Following the mentoring period, the Planning Commission will return to Council with a recommendation on continued participation in the Main Street Program.