

**PROCEEDINGS OF VILLAGE OF FRANKLIN
VILLAGE COUNCIL SPECIAL MEETING
THURSDAY, MAY 22, 2014, 6:30 PM
FRANKLIN VILLAGE HALL – BROUGHTON HOUSE
32325 FRANKLIN ROAD, FRANKLIN, MICHIGAN 48025**

I. CALL TO ORDER

The meeting was called to order by President, Jim Kochensparger, at 6:40 P.M. at the Franklin Village Hall, Franklin, Michigan.

II. ROLL CALL

Present: Brian Gordon, Pam Hansen, Jim Kochensparger, Judy Moenck, Tom Morrow, Ed Saenz , Mike Seltzer

Absent: None

Also Present: David Murphy, Interim Village Administrator
Eileen Pulker, Clerk
Lance Vainik, Treasurer
James Creech, Village Administrator Appointee

III. ADOPTION OF AGENDA

Motion by Morrow, seconded by Seltzer to adopt the Agenda as presented.

Ayes: Gordon, Hansen, Moenck, Morrow Saenz, Seltzer, Kochensparger

Nays: None

Motion carried.

IV. CONSIDER FY2014-2015 ANNUAL BUDGET

Stating that although he is positive towards Main Street, Gordon expressed his concerns noting that Council has repeatedly given MSF opportunities to submit quantifiable reports regarding such things as its membership and budget. Other groups who have come before the Council have had no problem producing such reports. He thinks it's appropriate to begin reducing MSF's line item by \$2,000.

#2014-46 Motion by Gordon, seconded by Moenck to reduce Main Street Franklin's line item in the FY2014-2015 to \$18,000.

Discussion ensued, questions were posed, and suggestions were made.

Ayes: Gordon, Moenck, Morrow, Saenz, Seltzer

Nays: Hansen

Abstain: Kochensparger

Motion carried.

General Fund Expenditures – Village Clerk (Office) (Pg. 8 of 19)

Acct. #215704, Clerical Salaries - Moenck asked for clarification because this item did not come before the Personnel Committee. Morrow explained.

General Fund Expenditures – Village Council (Pg 6 of 19)

Acct. #101902, Website Expenses – Pulker explained that the amount is based on FY2012-2013 Actual Expense as per the Audit.

Budget Highlights – VI. Total Expenditures (Pg. 3 of 19)

Building Dept. Fund – Hansen asked for clarification of how the process works. Murphy explained.

Morrow provided two (2) comments. 1. He addressed the email sent by Bill Lamott to Council asking to include a line item for \$7,200 to help fund the BASCC's request which was made in March. He is of the opinion that due to financial circumstances, the Village cannot afford it at this time but encouraged BASCC to come back in the future. 2. He would like to hear any Public Comments.

Public Comments:

Bob Borgon, Chairman of BASCC Board, asked Council for its financial support and highlighted the future of BASCC.

Jim Creech, future Village Administrator, expressed his observations on the Budget.

Lance Vainik, Village Treasurer, recognized how careful and diligent the Council needs to be, noting that the increase in taxable value thus far has only increased the revenue in General Fund by a relatively small amount.

Miscellaneous Items Discussed:

MindMixer – Discussion ensued. Hansen explained original concept of it and expressed that it is not worth the investment. Other avenues need to be explored. Not to be included in Budget.

Broughton House Repairs – Murphy contacted Gary Roberts about contacting a Historic Preservationist.

#2014- 47 Motion by Morrow, seconded by Seltzer to approve the FY2014-2015 Budget, as amended, changing the Main Street line item to \$18,000, in lieu of the \$20,000 originally proposed.

Ayes: Gordon, Hansen, Kochensparger, Moenck, Morrow, Saenz, Seltzer

Nays: None

Motion carried.

V. CONSIDER BUDGET AMENDMENTS, FY2013-2014

#2014-48 Motion by Morrow, seconded by Moenck to approve the Budget Amendments, FY2013-2014 to the General Fund, as follows.

Pulker highlighted and explained some of the General Fund Revenue and Expense Accounts.

Morrow explained that changes are made to the budget in a similar manner each year.

Moenck questioned the increase in **Expenditures** Acct. #102710 – Contracted Services. Pulker explained that it is due to the Administrator's contract. Acct. #102704 – Administrative Salaries, has been reduced by the same amount.

Acct. #101902 – Website Expenses. Pulker explained the cost is due to Murphy and London's training as well as other modifications.

Hansen questioned the future needs of the website.

GENERAL FUND

WHEREAS: The Village must assure that expenditures in each account do not exceed those budgeted. A review of the Village's Fiscal Year 2013/2014 General Fund indicates several accounts where budget amendments are required. We resolve that the following

budget amendments be made to the 2013-2014 General Fund Budget with funds coming from the appropriation of other funds.

Revenue

- 000659 – Police drug forfeiture sales: Increase revenue account (restricted) to a new total of \$62,000 (original \$0).
- 000680 – Miscellaneous: Increase revenue account to a new total of \$3,000 (original \$600).
- 000690 – Cable Board Grant: Increase revenue account to a new total of \$48,000 (original \$2,000).

Expenditures - Police

- 305700 – Police Salaries: Decrease expense account to a new total of \$636,609 (original \$640,609).
- 305710 – Police overtime: Decrease expense account to a new total of \$29,000 (original \$33,000).
- 305706 – Life and disability insurance: Increase expense account to a new total of \$9,300 (original \$7,637).
- 305707 – Workers Compensation insurance: Increase expense account to a new total of \$17,200 (original \$15,800).
- 305768 – Uniform expense: Increase expense account to a new total of \$12,000 (original \$9,730).
- 305802 – Accounting services: Increase expense account to a new total of \$7,097 (original \$5,500).
- 305845 – Drug forfeiture expense: Increase (restricted) expense account to a new total of \$22,600 (original \$0).
- 305860 – Police liability insurance: Increase expense account to a new total of \$48,220 (original \$47,150).

Expenditures – General Fund, other than Police

- 101902 – Website expenses: Increase expense account to a new total of \$4,600 (original \$2,000).
- 102704 – Administrative salaries: Decrease expense account to a new total of \$96,950 (original \$116,950).
- 102710 – Contracted services: Increase expense account to a new total of \$60,000 (original \$40,000).
- 215705 – Group insurance: Increase expense account to a new total of \$9,500 (original \$8,000).
- 405853 – Broughton House Communication expense: Increase expense account to a new total of \$8,000 (original \$5,000).
- 405930 – Broughton House repair/maintenance: Increase expense account to a new total of \$8,000 (original \$3,700).
- 865910 – Liability Insurance and bonds: Decrease expense account to a new total of \$26,000 (original \$32,000).
- 870723 – Main Street Expense: Increase expense account to a new total of \$21,000 (original \$20,000).
- 875000 – Broughton House Improvements: Decrease expense account to a new total of \$0 (original \$4,500).

Account	Old Amount	New Amount	Difference
000659	\$0	\$62,000	\$62,000 (restricted)
000680	\$600	\$3,000	\$2,400
000690	\$2,000	\$48,000	\$46,000
		Revenue sub total	\$48,400
		Revenue restricted	\$62,000
305700	\$640,609	\$636,609	(\$4,000)
305701	\$33,000	\$29,000	(\$4,000)
305706	\$7,637	\$9,300	\$1,663
305707	\$15,800	\$17,200	\$1,400
305768	\$9,730	\$12,000	\$2,270
305802	\$5,500	\$7,097	\$1,597
305845	\$0	\$22,600	\$22,600 (restricted)
305860	\$47,150	\$48,220	\$1,070
		Police expense sub total	\$0
		Police expense restricted	\$22,600
101902	\$2,000	\$4,600	\$2,600
102704	\$116,950	\$96,950	(\$20,000)
102710	\$40,000	\$60,000	\$20,000
215705	\$8,000	\$9,500	\$1,500
405853	\$5,000	\$8,000	\$3,000
405930	\$3,700	\$8,000	\$4,300
865910	\$32,000	\$25,100	(\$6,900)
870723	20,000	21,000	\$1,000
875000	\$4,500	\$0	(\$4,500)
		Other Expense sub total	\$1,000

Ayes: Gordon, Hansen, Kochensparger, Moenck, Morrow, Saenz, Seltzer

Nays: None

Motion carried.

#2014-49 Motion by Morrow, seconded by Hansen to approve the Budget Amendments, FY2013-2014 to the Building Fund.

BUILDING FUND

WHEREAS: The Village must assure that expenditures in each account do not exceed those budgeted. A review of the Village's Fiscal Year 2013/2014 Building Fund indicates several accounts where budget amendments are required. We resolve that the following budget amendments be made to the 2013-2014 Building Fund Budget with funds coming from the appropriation of other funds.

Revenue

000475 – Engineering Income: Decrease revenue account to a new total of \$3,000 (original \$15,000).

000476 – Building permits/plan reviews: Increase revenue account to a new total of \$96,000 (original \$60,000).

000480 – Fence: Decrease revenue account to a new total of \$1,000 (original \$2,500).

000484 – Plumbing Permits: Increase revenue account to a new total of \$9,000 (original \$8,000).

000680 – Miscellaneous Income: Decrease revenue account to a new total of \$1,000 (original \$1,500).

Expenditures

000810 – Building inspector fees: Increase expense account to a new total of \$14,500 (original \$10,000).

000850 – Plumbing inspection fees: Increase expense account to a new total of \$5,000 (original \$4,000).

Account	Old Amount	New Amount	Difference
000475	\$15,000	\$3,000	(\$12,000)
000476	\$60,000	\$96,000	\$36,000
000480	\$2,500	\$1,000	(\$1,500)
000484	\$8,000	\$9,000	\$1,000
000680	\$1,500	\$1,000	(\$500)
		Revenue	\$23,000
000810	\$10,000	\$14,500	\$4,500
000850	\$4,000	\$5,000	\$1,000
		Expense	\$5,500

Ayes: Gordon, Hansen, Kochensparger, Moenck, Morrow, Saenz, Seltzer

Nays: None

Motion carried.

#2014- 50 Motion by Morrow, seconded by Seltzer to approve the Budget Amendments, FY2013-2014 to the Major Street Fund.

MAJOR STREET FUND

WHEREAS: The Village must assure that expenditures in each account do not exceed those budgeted. A review of the Village’s Fiscal Year 2013/2014 Major Street Fund indicates several accounts where budget amendments are required. We resolve that the following budget amendments be made to the 2013-2014 Major Street Fund Budget with funds coming from the appropriation of other funds.

Revenue

- 000501 – Rain Garden Grant: Increase revenue account to a new total of \$4,858 (original \$0).
- 000546 – Motor vehicle highway fund – Act 51: Increase revenue account to a new total of \$138,000 (original \$132,000).
- 000681 – Miscellaneous: Increase revenue account to a new total of \$1,000 (original \$0).
- 000999 – Appropriation of prior year funds: Increase revenue account to a new total of \$40,357 (original \$20,500).

Expenditures

- 451818 – Road & Street construction: Increase expense account to a new total of \$10,215 (original \$0).
- 465818 – Winter Maintenance: Increase expense account to a new total of \$61,000 (original \$39,500).

Account	Old Amount	New Amount	Difference
000501	\$0	\$4,858	\$4,858
000546	\$132,000	\$138,000	\$6,000
000681	\$0	\$1,000	\$1,000
000999	\$20,500	\$40,357	\$19,857
		Revenue sub total	\$31,715
451818	\$0	\$10,215	\$10,215
465818	\$39,500	\$61,000	\$21,500
		Expense sub total	\$31,715

Ayes: Gordon, Hansen, Kochensparger, Moenck, Morrow, Saenz, Seltzer

Nays: None

Motion carried.

#2014 – 51 Motion by Morrow, seconded by Kochensparger, to approve the Budget Amendments, FY2013-2014 to the Local Road Fund.

LOCAL ROAD FUND

WHEREAS: The Village must assure that expenditures in each account do not exceed those budgeted. A review of the Village’s Fiscal Year 2013/2014 Local Road Fund indicates several accounts where budget amendments are required. We resolve that the following budget amendments be made to the 2013-2014 Local Road Fund Budget with funds coming from the appropriation of other funds.

Revenue

000999 – Appropriation of prior year funds: Increase revenue account to a new total of \$21,500 (original \$0).

Expenditures

465818 – Winter Maintenance: Increase expense account to a new total of \$61,000 (original \$39,500).

Account	Old Amount	New Amount	Difference
000999	\$0	\$21,500	\$21,500
465818	\$39,500	\$61,000	\$21,500

Ayes: Gordon, Hansen, Kochensparger, Moenck, Morrow, Saenz, Seltzer

Nays: None

Motion carried.

VI. ADJOURNMENT

Motion by Gordon, seconded by Moenck to adjourn the meeting.

Ayes: Gordon, Hansen, Kochensparger, Moenck, Morrow, Saenz, Seltzer

Nays: None

Motion carried.

There being no further business, the meeting adjourned at 7:25 P.M.

Respectfully submitted,

Gail Beke, Recording Secretary

Eileen H. Pulker, Clerk

James Kochensparger, President