

**VILLAGE OF FRANKLIN  
PLANNING COMMISSION  
Minutes of Meeting  
September 18, 2013**

**I. MEETING CALLED TO ORDER**

The regular meeting of the Village of Franklin Planning Commission was called to order by Chairman Connie Ettinger at the Franklin Village Hall, 32325 Franklin Road, Franklin, Michigan at 7:30 P.M.

**II. ROLL CALL**

Present: Karen Couf-Cohen, Calvin Cupidore, Connie Ettinger, Peter Halick, Mike Heisel, Dean Moenck, Bill Sheppard  
Absent: Bob Wilke (excused)  
Also Present: Planning Consultant, Sarah Traxler, McKenna & Associates; Assistant Planner, Laura Haw, McKenna & Associates; Village Administrator, Amy Sullivan; Village Clerk, Eileen Pulker

**III. ADOPTION OF THE AGENDA**

**Motion by Moenck, supported by Cupidore to approve the Agenda as submitted.**

**Ayes: Couf-Cohen, Cupidore, Ettinger, Halick, Heisel, Moenck, Sheppard**

**Nays: None**

**Absent: Wilke**

**Motion carried.**

**IV. ADOPTION OF THE MINUTES**

**A. Regular Meeting of August 21, 2013.**

Cupidore pointed out that on page 1, III. should read, "CONSIDER APPOINTING NEW PLANNING COMMISSION OFFICERS". On page 4, he suggested the second paragraph, "Heisel brought up the prioritization.....starting point to the next meeting." be included under X. UNFINISHED BUSINESS, C. Consider Prioritization of Projects.

Ettinger remarked that on page 2, first bullet point under VII. COUNCIL LIAISON REPORT, there was a typographical error to be corrected.

**Motion by Heisel, supported by Ettinger to approve the minutes as amended.**

**Ayes: Couf-Cohen, Cupidore, Ettinger, Halick, Heisel, Moenck, Sheppard**

**Nays: None**

**Absent: Wilkie**

**Motion carried.**

**V. BUDGET EXPENDITURE REPORT**

**A. Budget Update**

Sullivan stated that the Budget Report reflects the month of July and is on track with the budget. She explained that consultants are on an hourly basis.

**VI. COUNCIL LIAISON REPORT**

Sullivan reported that there was a first reading of the adoption of the sign ordinance and the wireless ordinance that the PC had forwarded to the Village Council.

## **VII. PUBLIC COMMENTS**

Ettinger requested comments on non-agenda items and requested agenda related comments be brought forth when the item is considered.

- Mira Stakhiv, Crestwood Dr., apologized to the PC if she had sounded “heavy-handed” at the last meeting regarding her comments on the Master Plan review.

## **VIII. OLD BUSINESS**

### **A. Prioritize Future Projects**

Referencing Sullivan’s memo “List of Possible Future Projects”, dated Sept. 11, 2013, Ettinger stated that Sullivan and other people added to the list that Moenck had created and prioritized it as the PC will be approaching the review of the Master Plan. The last two items on the list could be reviewed after the completion of the Master Plan review.

It was noted that at the top of page 2 of Sullivan’s memo there is a typo. It should read, “There are two other possible projects.....”

It was agreed that the Master Plan is Number 1 priority and the other issues will be dealt with as they are brought up for discussion in the Master Plan review.

## **IX. MASTER PLAN REVIEW**

### **A. Review Chapter One**

Ettinger suggested that the three working documents be labeled: #1 – a copy of Chapter 1 which she converted into a word document, inserting everyone’s comments. #2 –McKenna’s document entitled, 2013 Master Plan Update: Chapter 1: Planning Goals for Franklin. #3 – McKenna’s document entitled, Technical Review: Chapter 1 of the Master Plan, Village of Franklin, Michigan.

Halick inquired as to McKenna’s cost estimate for its work on the Master Plan. - \$14,000-\$16,000.

The Revisions which were agreed upon are as follows:

- Page 1 “The process of drafting the 2007 update to the Master Plan.....” Once the MP is completed a new paragraph will be added to explain what was done in 2014.
- Page 2 “additional input was sought from all stakeholders.”  
Add photographs to MP  
Change “Drain Commission” to Water Resource Commission.
- Page 3 “The 2006 Master Plan recognized...” will be changed to refer to the 2007 update.  
Include a short background on George Wellington Smith.

- Page 4 Suggestion to delete entire 2<sup>nd</sup> paragraph. “Further pressures to develop may be placed....from other communities.” Traxler suggested that this be revisited. Reference to Main Street’s existence will be listed, not its accomplishments.
- Page 5 Omit sentence in 1<sup>st</sup> paragraph, “However, traffic and parking pressures....Village Center.”  
Suggestion to eliminate sentence, “Additionally, the vibrancy of the Village Center...with a recognized focus.”  
3<sup>rd</sup> paragraph, 3<sup>rd</sup> sentence, substitute words for, “...remain unchanged.”  
Suggestion to include in narrative about Franklin, the phrase, “constructive diversity” or something similar and reference to strong village engagement.
- Page 7 Suggestion to include the statement, “Most important priority is to protect our unique nature and history.”  
Suggestion to strike “dead-end”, substitute “cul-de-sacs” in the middle of the 2<sup>nd</sup> paragraph.  
Suggestion to emphasize, “used to have horses” and inserting a statement about the existence of the barns throughout the village which create a unique potential for rehabilitation and productive utilization as a means of preservation.
- Page 8 Suggestion to add “streets” to the last sentence of 1<sup>st</sup> paragraph.  
3<sup>rd</sup> paragraph, take out “Winter Fest” and insert “seasonal community events” or something similar. Keep the Round Up and possibly noting its “age”, ie. 69 years.  
Add “Franklin Public Library and Franklin Community Center” to the list of community facilities in the 4<sup>th</sup> paragraph.
- Page 11 Goal 2, Obj. 3, typo. Should be “Historic District Commission”.  
Goal 2, Policy 2.D, Change “restoring” to “rehabilitating”.
- Page 13 - Add Goal 3, Policy G., Encourage best management practices for storm water runoff to keep it from reaching the storm sewer system, such as, rain gardens and permeable surfacing.  
Goal 5, Obj. 1, Change to “Support the vision for the Village Center,...”
- Page 14 Proposed Goal 5, Obj. 4 & 5 could be written as part of Obj. 1.  
Add 5.D – encourage retail.
- Page 15 Remove Policy 6.C. “Consider converting existing....Village periphery.”
- Page 16 Remove Policy 8.C.
- Page 17 Suggestion to add Obj.10.3,” Create pathways on major roads”.  
Wording of Goal 10 would be revised.
- Page 19 Goal 12, Policy 12.D, Remove.

Add Policy 12.F, about re-designed street signage.  
Technology will be discussed in a later Chapter.

- Page 20 Future Land Use. Suggestion to add reference to Southwest corner of 13 Mile and Telegraph as just the bank property.  
Need to change language referring to the HUDA School for clarity.

**B. Assign Chapter to Review**

Ettinger assigned Chapter 2. PC written comments due to Sullivan October 24, 2013.  
Traxler will re-write Chapter. 1, including everyone's feedback from this meeting. At the October meeting PC will re-vet Chapter 1 and discuss Chapter. 2.  
An email will be sent to Commissioners with all the pertinent dates.

**X. UPCOMING MEETING DATES**

**A. Next Regularly Scheduled meeting, October 16, 2013**

Nov. 13 – Regular PC Meeting  
Dec. 4 – Public Forum  
Dec. 11 – Regular PC Meeting

**XI. ADJOURNMENT**

**Motion by Heisel, supported by Cupidore to adjourn the meeting.**

**Ayes: Couf-Cohen, Cupidore, Ettinger, Halick, Moenck, Sheppard**  
**Nays: None**  
**Absent: Wilke**  
**Motion carried.**

There being no further business, the meeting adjourned at 9:50 P.M.

Respectfully submitted,

---

Gail Beke, Recording Secretary

---

Eileen H. Pulker, Clerk