

**VILLAGE OF FRANKLIN  
PLANNING COMMISSION  
Minutes of Meeting  
August 18, 2010**

**I. CALL TO ORDER**

The regular meeting of the Village of Franklin Planning Commission was called to order by Acting Chairman Mary Hepler at the Franklin Village Office Building, 32325 Franklin Road, Franklin, Michigan, at 7:30 P.M.

Hepler advised that in Chairman Hansen's and Vice-Chairman Beke's absence, as Secretary, she would be acting as the Chairman for tonight's meeting.

**II. ROLL CALL**

Present: Calvin Cupidore, Connie Ettinger, David Goldberg, Mike Heisel, Mary Hepler, Dean Moenck

Absent: Al Beke, Pam Hansen, Joe Roisman

Also Present: Planning Consultant Christopher Doozan-McKenna and Associates, Interim Acting Administrator Amy Sullivan, Clerk Eileen Pulker, Main Street Director Vivian Carmody,

**III. ADOPTION OF AGENDA**

**Motion by Cupidore supported by Goldberg to approve the agenda as revised.**

Hepler referred to the revised draft agenda on the dais, noted that the Master Plan Implementation and Green Initiatives have no action pending and recommended deferring those discussions until Hansen is able to be present and adding an introduction of the Interim Acting Administrator as Agenda Item V.

**Ayes: Cupidore, Ettinger, Goldberg, Heisel, Hepler, Moenck**

**Absent: Beke, Hansen, Roisman**

**Nays: None**

**Motion carried.**

**IV. ADOPTION OF MINUTES**

**A. Regular Meeting of May 19, 2010**

**Motion by Moenck supported by Goldberg to approve the minutes for the regular meeting of May 19, 2010, as submitted.**

**Ayes: Cupidore, Ettinger, Goldberg, Heisel, Moenck**

**Absent: Beke, Hansen, Roisman**

**Nays: None**

**Abstained: Hepler**

**Motion carried.**

Heisel inquired regarding the purpose of the "To Do List" appended to the minutes with Hepler providing a summary of its intent and use. Discussion ensued with it being suggested that a review/update on open items from previous meetings be added to Commission agendas as "To Do List – Status" as Unfinished Business on a routine basis.

**V. INTRODUCTION – NEW INTERIM, ACTING VILLAGE ADMINISTRATOR – AMY SULLIVAN**

Hepler welcomed Sullivan to the Village and requested a brief introduction. Sullivan introduced herself to the Commission and provided a brief summary of her resume. Commissioners, in turn, introduced themselves to Sullivan.

**VI. COUNCIL LIAISON REPORT**

Pulker advised that the agreement regarding the MDOT sidewalk project which Council approved in concept is close to being finalized, and noted that Council has granted 3 Civic Event Permits for the Franklin Historical Society, met the new Main Street Director, Vivian Carmody, at the August 9, 2010

meeting, is seeking bids to repair/replace handrails at the police station and for road work in the Village, selected the MML and its representative, Bob Hamilton, to be the search service for the administrator position, adopted a resolution placing a 180 day moratorium on medical marihuana related matters, adopted changes to the Village Administrator Ordinance to enable the Village to work more effectively in the absence of an administrator, Codification update has been received and offered to assist with updating Commissioner's copies, reviewed recent special meeting discussions, and advised the Village is following up on notices to merchants regarding temporary sign regulations. Discussion ensued regarding MDOT sidewalk project scope, Main Street relative to parking plan, administrator search timeline, and temporary sign compliance.

#### **A. Main Street Franklin (MSF) Program Update**

Vivian Carmody introduced herself, noted her excitement at being a part of the Village's Main Street Program, thanked the Commission for having the foresight to realize the value of Main Street, provided a review of her two weeks on board as Director, noted the energy, excitement, and momentum that Main Street is experiencing in the community, and provided a brief overview of upcoming programming. Hepler inquired as to how she envisions Main Street's involvement with the development of a Village Parking Plan to which Carmody noted that considerable resources are available to assist with studies and such through Main Street Oakland County and as a public/private partnership, Main Street Franklin through its Design Committee would work hand-in-hand with the Village to ensure that the plan supports what Main Street is trying to accomplish to the benefit of the Village and its downtown core.

### **VII. BUDGET EXPENDITURE REPORT**

Hepler advised that as the Commission is only at the end of the first month in the new fiscal year there is nothing new to discuss.

### **VIII. PUBLIC COMMENTS**

There were no Public Comments.

### **IX. NEW BUSINESS**

#### **A. Village Parking Plan Development**

Hepler introduced this item and noted that she was a little uncertain as to Council's direction provided at its June 14, 2010 meeting. Discussion ensued regarding Council's charge to the Commission and the relevant portion of Council's June 14th meeting was distributed. Doozan outlined a 6 step proposal to develop a parking plan for the downtown area which would solicit community input in the identification of perceived deficiencies and possible solutions as follows: Interviews (2 sets, Council and Commission involvement); Parking Plan (information from previous studies that is of benefit); Collect additional data; Map deficiencies and opportunities; Commission consideration and recommendation; and Council consideration.

Discussion ensued regarding Council's direction, budget constraints, sub-committee composition, process for budget amendments, need for additional funds, and timeline with the consensus of the Commission being to appoint Cupidore, Moenck and Hansen to a sub-committee to work with Doozan, Main Street, and Administration on this issue and to meet before the September Commission meeting. Hepler noted that Hansen needs to review McKenna's proposal to ensure this is the final plan before circulating it for consideration by the Committee. Sullivan advised she will contact Hansen to ensure the plan is ready for committee consideration, contact members, schedule meeting, and circulate the proposal for review prior to the Committee meeting. Discussion ensued regarding timeline with it being noted that a status report could be included on the September agenda but it should be scheduled no later than the October meeting. The Village Council will be apprised of the need for incremental funding to complete the Parking Study.

#### **B. Medical Marihuana Facilities Regulations**

Hepler introduced this item and advised that Council adopted a Resolution – Medical Marihuana Moratorium at its August 9, 2010 meeting which authorizes the Commission along with the Planning Consultant, Building Official, City Attorney, Administrator and Police Department to study this issue

relative to zoning and make a recommendation to Council as to how to proceed and noted that she has put together a timeline to timely accomplish this objective. Doozan provided an overview of the issue and potential regulatory measures. Discussion ensued regarding the Resolution, Council's directive to the Commission, timeline, budgetary considerations, potential regulatory measures, potential to collaborate with other municipalities, limitations and ambiguity in enabling statute, potential for court ruling to further clarify and define ambiguities, and sub-committee composition, with Hepler advising that the Commission would need to make a recommendation to Council no later than the January 11, 2011 Council meeting (Public Hearing at December 15, 2010 Commission meeting) to meet the timeline. Commissioners Goldberg, Ettinger and Hepler were appointed to the sub-committee and will confer with Attorney Staran to ascertain direction necessary.

**X. UPCOMING MEETING DATES**

**A. Next Regular Meeting Date: September 15, 2010, 7:30 P.M.**

**XI. ADJOURNMENT**

**Motion by Calvin supported by Moenck to adjourn the meeting.**

**Ayes: Cupidore, Ettinger, Goldberg, Heisel, Hepler, Moenck**

**Absent: Beke, Hansen, Roisman**

**Nays: None**

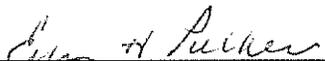
**Motion carried.**

There being no further business, the meeting adjourned at 8:56 P.M.

Respectfully submitted,

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Lori D. Rich, Recording Secretary

  
Eileen H. Pulker, Clerk

**TO DO LIST**

**August 18, 2010 Planning Commission Meeting**

**1. Green Initiatives:**

a. Add to September agenda.

**2. Master Plan Implementation Plan:**

a. Add to September agenda.

**3. Create new standing agenda item:**

a. Status Update on open items from previous meetings.

**4. Village Parking Plan Development:**

a. Hansen to review McKenna proposal.

b. Sullivan to schedule committee meeting (Commission members = Hansen, Cupidore and Moenck) prior to September 15th and disseminate proposal.

c. Status update to Commission no later than October meeting.

**5. Medical Marihuana:**

a. Committee to meet (Commission members – Goldberg, Ettinger and Hepler) and liaison back to Village Attorney to clarify directive.

- b. To meet timeline, Public Hearing to be scheduled at December 15, 2010 Commission meeting and recommendation to Council for its January 11, 2011 meeting.